

**NEBRASKA NATIONAL GUARD  
HUMAN RESOURCES OFFICE  
2433 NORTHWEST 24<sup>TH</sup> STREET  
LINCOLN, NEBRASKA 68524**

**TITLE 10 AGR ONE TIME OCCASIONAL TOUR  
BILATERAL AFFAIRS OFFICER (BAO)  
TOUR ANNOUNCEMENT**

OPEN TO ALL NEBRASKA NATIONAL GUARD  
THIS TOUR IS TITLE 10, AGR, ONE-TIME OCCASIONAL AGR TOUR (OTOT)

**Announcement Number: AGR-AR-26-093**

- 1. POSITION AVAILABLE:** BILATERAL AFFAIRS OFFICER (BAO) – (Prague, Czech Republic)
- 2. TOUR LOCATION:** United States Military Group (USMILGP), US EMBASSY, (Czech Republic Ministry of Defense or other Office of Defense Corporation office location as required.)
- 3. PROJECTED START DATE:** o/a 01 July 2027
- 4. CLOSING DATE:** 1600hrs (L), 15 June 2026
- 5. TOUR LENGTH:** This is a three-year temporary accompanied tour with a PCS move. Tour may be extended for a maximum of one year, based on extenuating circumstances within the NENG and TXNG, with combatant command (CCMD) and Nebraska and Texas TAG approval in accordance with the Memorandum of Agreement (MOA) between The National Guard Bureau and USEUCOM.
- 6. MINIMUM GRADE: O-3(P) MAXIMUM GRADE: O-4**
- 7. BRANCH:** Army **MOS:** Branch Immaterial
- 8. PERSONNEL ELIGIBLE TO APPLY:**
  - a. All members of the Nebraska Army National Guard
  - b. Open to traditional Guardsmen, Military Technicians, and Title 32 AGRs. Individuals will revert to original status upon end-of-tour release.
  - c. This position is subject to the availability of funds for a service component compatible position.
- 9. SELECTING SUPERVISOR:** The Adjutant General
- 10. MILITARY STATUS:** Title 10, AGR, One Time Occasional Tour (OTOT)
- 11. APPLICANT MUST,** at a minimum, submit documents referenced in **attachments A and B (Initials)** to this announcement and meet all applicable criteria below:

Applicants will be screened in a manner that provides reasonable certainty that the member is of good character, well-motivated and an appropriate representative of the National Guard in duties subject to high profile scrutiny by Foreign Nationals, civilian, and military.

**12. Unique Requirements and conditions of Active Duty tours:**

- a. Standards of Conduct:  
National Guard members participating in this program are required to comply with state laws and with DoD 5500.7-R, The Joint Ethics Regulation (JER). They are required to uphold the highest standards of conduct and

personal appearance.

### **13. Outside employment:**

associations and off duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies.

### **14. Tour Description:**

The Bilateral Affairs Officer is a member of the United States Military Group (USMILGP) team in the US Embassy, (Prague, Czech Republic). Service Member's (SM) duties encompass the core of the planning, and coordination of schedules and execution of Subject Matter Expert Exchanges (SMEEs), Key Leader Engagements (KLEs), and other events. The USMILGP represents the United States European Command (USEUCOM) and is responsible for coordinating Security Assistance (SA) activities and Security Cooperation programs with Czech Republic Ministry of Defense and Chief of Defense. Duties of the BAO include:

- a. Responsible for planning and coordinating State Partnership Program (SPP) and other Title-10 Military-to-Military (M2M) events.
- b. Develop Event Concept Sheets.
- c. Supports U.S. Military personnel performing such events in Host Nation.
- d. Principle POC and coordinates logistics requirement for all Service Member Expertise Exchanges (SMEEs), Key leader Engagements (KLEs) and Special Events.
- e. Maintain event database schedule of planned events as required.
- f. Assists in the development of USMILGP plans.
- g. Manages continuing response/progression to Host Nation requirements.
- h. Conducts coordination with Host Nation Points of Contact (POCs) for SMEEs and KLEs.
- i. Ensure that requirements for follow-up actions are completed upon the conclusion of each event to include the receipt of formal After Action Reports (AARs) and updating of historical records.
- j. Recommends and assists in the development of follow-on events.
- k. Maintains communication with USEUCOM Regional Program Manager, service component POCs, and the State Partner's SPP Director and Coordinators at NENG and TXNG JFHQs.
- l. Coordinate and supervise Foreign Service National (FSN) employee activities at the MILGP as required.
- m. Coordinate activities with the Host Nation Liaison Officer.
- n. Coordinate procurement of Visas for Host Nation nationals with required embassies for conduct of business, if required.
- o. Assists and advises on Foreign Clearance Requirements for US personnel coming to the host country for events.
- p. Additional duties as directed by the Defense Attache'(DATT).
- q. Coordinates with NG J5 to facilitate support of Security Cooperation objectives.
- r. Provides situational awareness of Czech Republic political, military, and economic environment to NENG and TXNG chain of command ISO Partner Support Plan (PSP) objectives.

## 15. Qualifications

### **Minimum Qualifications:**

- a. Meet OCONUS standards for tour.
- b. Must have current Secret clearance with the ability to obtain Top Secret clearance
- c. Civilian Education: Bachelor's degree required, Masters preferred.
- d. Professional Military Education: Completion of Captains Career Course.
- e. Minimum three (3) years of experience in the Nebraska National Guard.
- f. Strong verbal/written communication and interpersonal skills.
- g. Must meet service specific physical fitness, height, and weight standards.
- h. Eligibility and retention requirements met to assume this Title 10, AGR, OTOT.
- i. T10, AGR, OTOT, is not considered initial entry into the AGR Program.
- j. Must not be able to reach sanctuary upon completion of Title 10 tour (not waiverable).

### **Preferred Qualifications:**

- a. Experience working in support of the State Partnership Program or with foreign militaries in an advisory or training capacity.
- b. Served as commander of a company/troop level or above OR staff officer at the BN level.
- c. Military or civilian experience working in a foreign country.
- d. Civilian degrees in International Affairs, World History, Languages, Political Science, Foreign Policy studies, International Economics, Sociology or similar studies.
- e. Proficiency in a foreign language or a willingness and aptitude to develop language skills in SPP partner country language.

16. Applicants must forward the forms listed below to arrive no later than 1600 hours on the Closing Date indicated above. Applications may be submitted by email to the below address. Failure to submit all required documentation at this time will disqualify the application from consideration.

17. SUBMIT COMPLETE APPLICATION by the closing date to:

**E-mail may be sent to [ng.ne.nearng.list.hro-agr-job-apps@army.mil](mailto:ng.ne.nearng.list.hro-agr-job-apps@army.mil) with a subject line of "Job Application Bilateral Affairs Officer (BAO) LAST NAME". Electronic applications will be submitted as one PDF. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.**

***Applications must be submitted by e-mail to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for this position.***

18. Questions may be directed to LTC Troy Dannehl (NENG J5) at 402-309-8360 or [troy.w.dannehl.mil@army.mil](mailto:troy.w.dannehl.mil@army.mil)

**Application for this tour signifies agreement to the following statement, in accordance with (IAW) Title 18 USC 1001: “I certify that, to the best of my knowledge and belief, all the information on an attached to this application is true, correct, complete, and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for rejection or for release from statutory tour after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated.”**

#### **Attachment A**

The following are required documents to be turned in with your application:

1. NGB Form 34-1, Application for AGR Position, signed. Unsigned applications will not be accepted.
2. NGB Form 34-3, One Time Occasional Tour (OTOT) Certificate of Agreement and Understanding
3. Current IPSSA Soldier Talent Profile (STP)
4. Promotion order to current rank.
5. Last 3 OERs.
6. Copy of latest DD 214. (if applicable).
7. Current active SECRET clearance validated on Security Clearance Verification JPAS Statement from security manager.
8. Periodic Health Assessment (PHA) within 12 months.
9. Current DA Form 5016 Retirement Accounting Statement.
10. Last two Record AFT's listed on DA 705, Army Fitness Scorecard **within six months from submission of Application**
11. Current Semi-annual weigh in form to include DA 5500 if required.

## Attachment B



# EFMP Identification & Enrollment

## EFMP Self-Assessment Questions

**As part of a Title 10, Title 32, or Active Duty Operational Support (ADOS) overseas assignment, you should ask yourself the questions below. If the answer is “yes” to any of the questions, you will have to initiate an enrollment package in Enterprise EFMP if you are selected for the position. Some conditions of family members may disqualify you from an overseas tour.**

1. Do any of your dependents have?
  - a. A potentially life-threatening condition(s) and/or chronic medical/physical condition(s) (such as high-risk newborns, patients with a diagnosis of cancer within the last 5 years, sickle cell disease, insulin-dependent diabetes) requiring follow-up support more than once a year or specialty care.
  - b. Current and chronic (duration of 6 months or longer) mental health condition (such as bipolar, conduct, major affective, or thought and/or personality disorders), inpatient or intensive outpatient mental health service within the last 5 years; intensive (greater than one visit monthly for more than 6 months) mental health services required at the present time. This includes medical care from any provider, including a primary health care provider.
  - c. A diagnosis of asthma or other respiratory-related diagnosis with chronic recurring wheezing which meets one of the following criteria:
    - Scheduled use of inhaled and anti-inflammatory agents and/or bronchodilators.
    - History of emergency room use or clinic visits for acute asthma exacerbations within the last year.
    - History of one or more hospitalizations for asthma within the past 5 years.
    - History of intensive care admissions for asthma within the past 5 years.
  - d. A diagnosis of attention deficit disorder and/or attention deficit hyperactivity disorder that meets one of the following criteria:
    - A co-morbid psychological diagnosis.
    - Requires multiple medications, psycho-pharmaceuticals (other than stimulants) or does not respond to normal doses of medication.
    - Requires management and treatment by mental health provider (for example, psychiatrist, psychologist, and/or social worker).
    - Requires specialty consultant, other than a family practice physician or general medical officer, more than twice a year on a chronic basis.
    - Requires modification of the educational curriculum or the use of behavioral management staff.
2. Do any of your dependents require?
  - a. Adaptive equipment (such as apnea home monitor, home nebulizer, wheelchair, splints, braces, orthotics, hearing aids, home oxygen therapy, home ventilator, and so forth).
  - b. Assistive technology devices (such as communication devices) or services.
  - c. Environmental and/or architectural considerations (such as limited number of steps, wheelchair accessibility and/or housing modifications, and air conditioning).
3. Do any of your dependents have special education needs?
  - Have or require an Individualized Family Service Plan (IFSP)
  - Have or require an Individualized Education Plan (IEP)

## EXCEPTIONAL FAMILY MEMBER PROGRAM (EFMP) IDENTIFICATION LIST

EFMP is a mandatory enrollment program per AR 608-75 that works with military and civilian agencies to provide comprehensive and coordinated community support, housing, educational, medical and personnel services to families with special needs. EFMP benefits the family by considering medical and special education needs in the military personnel assignment process. An exceptional Family Member (EFM) is an active-duty family member (adult or child) with any physical, emotional, developmental or intellectual disorder that requires special treatment, therapy, education, training or counseling.

Enrollment in the EFMP is MANDATORY if any of the following criteria are met. Commanders are required to enforce AR 608-75 and take appropriate action against soldiers who knowingly provide false information (art 107, UCMJ) or fail/refuse to enroll an eligible family member in EFMP (art 107, UCMJ). Adverse actions taken against the soldiers will include a general letter of reprimand at the minimum.

In general, an active-duty family member qualifies for EFMP if they:

2. Have potentially life-threatening conditions and/or chronic medical/physical conditions
3. Have medical conditions that require outpatient follow-up support more than once a year with a medical provider beyond the level of a Family Medicine physician
4. Have a mental health condition of greater than 6 months duration that has required inpatient or outpatient mental health follow up within the past five years. This includes medical care provided by a primary health care provider
5. Have a developmental or developmental disability that requires early intervention (i.e. have an IFSP, or Individualized Family Service Plan) or special education services (i.e. have an IEP, or Individualized Education Plan)

Common Diagnoses for Enrollment:

- ADD/ADHD (only for patients who take more than one medication, take more than usual therapeutic medication dosages, have a co-existing mental health condition, require counseling by a mental health provider, or require medication management by a psychiatrist)
- Allergies (only if patient requires allergy shots or follow up with allergist more than once a year)
- Asthma/RAD (if scheduled inhaled anti-inflammatory agents or bronchodilators are required, patient has required an emergency room visit for acute flare within the past 12 months, or has been hospitalized for asthma within 5 years)
- Autism/Pervasive Developmental Disorders (all require medical enrollment; may also require educational enrollment)
- Autoimmune/Neuromuscular Disorders (such as Muscular Dystrophy, Lupus, Multiple Sclerosis, Rheumatoid Arthritis)
- Cancer (unless patient has completed treatments, is in remission > 5 years, and is requiring no further follow-up)
- Cervical Dysplasia/Abnormal pap Smear (if patient requires pap smears 2x/year or greater or if requires colposcopy)
- Cerebral Palsy or Loss of Mobility (requiring use of wheelchair, walker, or other aide; requiring PT or OT)
- Cleft Lip/Palate (unless full repair is completed and patient is no longer receiving any services or follow-up)
- Developmental Delay (including those receiving early intervention services, speech therapy, PT, or OT)
- Diabetes (all Insulin Dependent DM; any Non-Insulin Dependent DM requiring frequent or specialist follow-up.)
- Requirement for Equipment or Internal Medical Devices (e.g., g-tube, oxygen, pacemaker, v-p shunt, tracheostomy, wheelchair, hearing aide, insulin pump. Need brand and model number for hearing aids, pacemakers, insulin pumps)
- Genetic Disorders/Congenital Anomalies (e.g., Cystic Fibrosis, Trisomy 21, Hydrocephalus, Spina bifida)
- Hearing Impairments/Deafness (requiring hearing aids or special services.)
- Heart Conditions (congenital and acquired heart disease requiring frequent follow up or cardiology consultation more than yearly)
- Inflammatory Bowel Disease (Crohn's, Ulcerative Colitis)
- Immunodeficiency (primary or secondary, including HIV/AIDS)
- Mental Health Conditions (Anxiety Disorder, Bipolar Disorder, Depression, Eating Disorder, Obsessive-Compulsive Disorder, PTSD, Schizophrenia, etc. (All with chronic conditions of greater than 6 months duration must be enrolled if treated with medication or counseling within the last 5 years.)
- Premature or High-Risk Infants (requiring pediatrician or higher-level care more than once a year)
- Seizure Disorders/Epilepsy
- Sickle Cell Disease/Bleeding disorders (such as Hemophilia, or requiring frequent or hematology f/u)
- Substance Abuse (Drug/Alcohol)
- Thyroid Problems (Graves or requiring frequent or endocrinology follow up.)

- Vision Problems/Blindness (sight not corrected with glasses or any conditions requiring ophthalmology more than annually)
- Children receiving Special Education/Early Intervention services required per IFSP or IEP). Form DD 2792-1 must be completed by school/early intervention personnel
- Any other medical, psychological or educational condition should be considered if specialist follow-up is required more than once a year. These include but are not limited to: Internal Medicine, Pediatrics, Allergy/Immunology, Neurosurgery, Audiology, Obstetrics/Gynecology, Cardiology, Oncology, Dermatology, Ophthalmology, Developmental Pediatrics, Orthopedic Surgery, Endocrinology, Otolaryngology (ENT), Gastroenterology, Psychology, Hematology, Psychiatry, Infectious Disease, Pulmonology, Rheumatology, Neonatology, Surgery, Nephrology, Urology, Neurology.

**I have reviewed the EFMP document and understand that as part of an overseas assignment, dependents with certain conditions may disqualify you from performing your mission, in a particular country, where services may not be available in support of dependent care.**

**Applicant Initials: \_\_\_\_\_**